

From: TPR Management
To: <EN Other or EN Signatory Contact Person Name - currently, same as EN Admin>
Date: mm/dd/yyyy hh:mm A/PM
Subject: TPR Notification

The Timely Progress Review (TPR) is due for one or more of your beneficiaries who currently work with you under the Ticket to Work program. We are requesting your assistance in assessing whether these individuals are making the expected progress. Please log in to the portal TPR Mass Update screen (<https://yourtickettowork.com/group/enportal/tpr-mass-update/xxxxxxx>) to find the list of these beneficiaries and submit the responses. Your responses are due in 30 days.

If you have any questions regarding TPR or any related matters, please use the contact information below.

Timely Progress Review Management
SSA Ticket to Work Program
P.O. Box 1433
Alexandra, VA 22313
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Fax: 703.893.4020
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